

University Review Committee
Tuesday, November 8, 2011
1:10 p.m., Hovey 302
MINUTES

Those present: Cynthia Huff, Nancy Lind, Cyndee Brown, Chad Kahl, David Rubin, Domingo Joaquin, Sam Catanzaro, Ron Meier, Cheri Toledo

The meeting was called to order at 1:13 p.m.

- I. The October 18, 2011, minutes were reviewed. Chad Kahl moved (Brown, seconded) to accept the minutes. The motion carried.

- II. Draft Article XIII.J. Appeal of Recommendation for Non-Reappointment

Domingo distributed a draft article that provides more specificity and procedural clarity in the language of the article.

The committee discussed the draft document which was originally drafted by the URC in 2010-2011. The article is founded in the language of due process. It was noted that detailed language may lead to more appeals and issues in the appeal process. If the language is more general in the ASPT process, the SFSC/DFSC has the opportunity to be more specific in department/school guidelines. The institutional perspective is that the more general the document, the easier it will be to administer.

A friendly amendment to the document: Item XIII.J.4. Delete significant.

Sam will have the draft article reviewed by University General Counsel.

- III. Sam reported that the Mennonite College of Nursing is voting today on the DRAFT Article XIII.E.2. regarding the appeal of a performance evaluation in the absence of a DFSC/SFSC.

Once approved by the college of Nursing, the Article will then be submitted to the Senate Faculty Caucus.

- IV. Review of College Standards.

It was noted that the College of Arts and Sciences and the College of Business have not submitted their revised Standards.

College of Fine Arts Standards. The Standards will be returned to the College for correction to the approval process by the full faculty.

College of Applied Science and Technology. Chad Kahl moved (Meier, seconded) to accept the CAST Standards. The motion carried.

Mennonite College of Nursing. Cheri Toledo moved (Rubin, seconded) to accept the College of Nursing Standards. The motion carried.

College of Education. Domingo Joaquin moved (Kahl, seconded) to accept the College of Education Standards. The motion carried.

Milner Library. The Milner Library Standards were approved by the URC October 18, 2011. However, it was then noted that a recusal statement was not included. Nancy Lind moved (Toledo, seconded) to return the Standards with a request for a revision to include a recusal policy. The motion carried.

V. The November 8 meeting is cancelled. The next meeting will be November 29.

The meeting was adjourned at 1:53 p.m.

Respectfully submitted,
Cyndee Brown, Secretary.

Future Meetings:

Tuesday, November 29, Hovey 302, 1:10 p.m.
Tuesday, December 6, Hovey 401-D, 1:10 p.m.

Agenda: November 29.

1. November 8, 2011, minutes.
2. Update on Article XIII.J. Appeal of Recommendation for Non-Reappointment.
3. Update on Article XIII.E.2 Appeal performance evaluation in the absence of a DFSC.
4. **College Standards:**
 - Arts and Sciences, not yet submitted.
 - College of Business, submitted November 15, no changes.
 - College of Fine Arts, submitted with suggested (URC) revisions.
 - Milner, approved but returned to with URC suggested revisions regarding recusal. Not yet received by URC.

NEXT MEETING: Tuesday, December 6, 1:10 p.m. Hovey 401-D.