

Units in Academic Affairs are requested to submit an Annual Planning Document – including a narrative report and PERS forms (as applicable). Please note the planning document will be uploaded to the Provost Office website following the presentations.

The public presentations of both the Annual Report and Planning Document will be held at the Alumni Center, Room 118. An agenda for this event will be posted on the Provost’s website in March.

Planning, Research, and Policy Analysis Office will send out the following reports to all colleges/departments/schools: Credit hour report by appointment type, FTE NTT data report and Academic Program Profiles. For consistency across all units, it is important that you utilize this data when referencing credit hour data, FTE, headcount, etc.

Narrative (Word format) and PERS forms– Due March 18, 2020 unless otherwise noted.

- **Dept/Schools:** The College will send the templates to your Unit
- **Colleges:** Access the templates in the Budget Docs Drive: Working Folder. Final Submission uploaded to your Budget Docs Drive: FINAL Folder

I. Major Objectives for FY21

Describe the unit’s most important objectives. Outline how the objectives support the mission/goals of the Unit/Department/School, College and *Educate•Connect•Elevate*.

1. * Develop and implement programs that reflect campus priorities for teaching and learning, including, but not limited to:**

- **Culturally Responsive Teaching**
- **Civic/Community Engagement**
- **Internationalization/Globalization**
- **Blended and Online Teaching**
- **Excellence in Teaching**
- **Effective Use of Instructional Technology**

This goal reflects the following strategic directions for the University:

- I. Enhance strength and stability (Objective A, Action 3; Objective B, Action 2)
- II. Foster Innovation (Objective A, Action 1)
- III. Nurture Diversity and Inclusion (Objective A, Action 2; Objective B, Actions 1 and 3; Objective C, Actions 1, 3, and 4)
- IV. Enrich Engagement (Objective B, Action 3; Objective C, Actions 1 and 3)

2. * Explore diverse ways of offering professional development opportunities.**

This goal reflects the following strategic directions for the University:

- I. Enhance strength and stability (Objective B, Action 2)
- II. Foster Innovation (Objective A, Action 1; Objective C, Actions 1 and 3)
- III. Nurture Diversity and Inclusion (Objective A, Action 3; Objective B, Action 2)
- IV. Enrich Engagement (Objective A, Action 1; Objective C Actions 1 and 3)

3. * Build and maintain strong working relationships with other campus units, allowing CTLT to both leverage those units’ expertise for CTLT programs, resources, and services and support other units’ professional development offerings.**

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective A, Action 3; Objective B, Action 2; Objective D, Action 2)
- II. Foster Innovation (Objective A, Action 1)
- III. Nurture Diversity and Inclusion (Objective A, Actions 2 and 3; Objective B, Action 1; Objective C, Actions 1 and 3)
- IV. Enrich Engagement (Objective B, Action 3; Objective C, Actions 1 and 3)

4. Build effective working relationships with other institutions of higher education, allowing CTLT to both leverage those institutions' expertise for CTLT programs, resources, and services and support other institutions' professional development offerings.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective B, Action 2)
- II. Foster Innovation (Objective A, Action 1)
- III. Nurture Diversity and Inclusion (Objective A, Actions 2 and 3; Objective B, Action 1; Objective C, Action 3)
- IV. Enrich Engagement (Objective B, Action 3; Objective C, Action 1)

5. Expand and support the effective use of instructional technologies among ISU faculty.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective A, Action 3; Objective B, Action 2)
- II. Foster Innovation (Objective A, Action 1; Objective C, Action 1)
- IV. Enrich Engagement (Objective C, Actions 1 and 3)

6. Work to increase the scope of ReggieNet use among faculty, moving from the posting of syllabi and grades to more robust integration of the tool into their teaching.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective A, Action 3; Objective B, Action 2)
- II. Foster Innovation (Objective A, Action 1; Objective C, Action 3)
- III. Nurture Diversity and Inclusion (Objective A, Action 2)
- IV. Enrich Engagement (Objective C, Actions 1 and 3)

7. Encourage and support a growing community of instructors proficient in the creation and facilitation of high-quality blended and online courses.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective A, Action 3; Objective B, Action 2; Objective D, Action 2)
- II. Foster Innovation (Objective A, Action 1; Objective C, Action 3)
- III. Nurture Diversity and Inclusion (Objective A, Action 2)
- IV. Enrich Engagement (Objective C, Actions 1 and 3)

8. Continually enhance internal and external channels of communication so they can be leveraged in support of excellence in teaching and learning.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective B, Action 2)
- II. Foster Innovation (Objective C, Action 3)
- III. Nurture Diversity and Inclusion (Objective A, Action 2; Objective B, Action 3)
- IV. Enrich Engagement (Objective B, Action 3; Objective C, Action 3)

9. Work to raise CTLT's profile in the field of professional development.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective B, Action 2)
- II. Foster Innovation (Objective C, Action 1)
- III. Nurture Diversity and Inclusion (Objective B, Actions 1 and 3)
- IV. Enrich Engagement (Objective B, Action 3; Objective C, Action 3)

10. Ensure that CTLT's graphics, Opscan, and multimedia services continue to evolve to meet the changing nature of faculty needs.

This goal reflects the following strategic directions, objective, and actions for the University:

- I. Enhance strength and stability (Objective B, Action 2)
- II. Foster Innovation (Objective C, Action 3)